

Students: Please complete a cover sheet clearly and accurately for all assessment tasks and other types of evidence you submit for your course. Your work may not be returned to you we are required to keep it in your file for auditing purposes. Please ensure you have kept a copy. **Ridge International College** does not accept any responsibility for work that goes missing in postage between you and our offices.

Student details

Name:

Student ID:

Date of birth:

Unit/Cluster:

Tasks included in submission

	Student to complete				Assessor to complete	
	Task Reference	Title	Tick if resubmission	Student initials	Sufficient/Insufficient	Date
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

Student declaration

I _____ (insert your name) declare that these tasks are my own work. None of this work has been completed by any other person and I have not cheated or plagiarized the work or colluded with any other student/s. I have correctly referenced all resources and reference texts throughout these assessment tasks. I have read and understood Ridge International College's policy on Plagiarism, Cheating and Collusion and understand that if I am found to be in breach of this policy, disciplinary action may be taken against me by Ridge International College.

Printed name:

Date:

Student signed: _____

Assessors feedback

Assessors: Please return this cover sheet to the student with assessment results and feedback. A copy must be supplied to the office and kept in the student's file with the evidence. Please complete the table above.

Assessor signed:

Printed name:

Date: